

**CITY COUNCIL MEETING  
MINUTES  
Monday, October 13, 2008  
7:00 p.m.**

Mayor Eisaman called the meeting to order at 7:00 p.m. City Administrator, Susan Trout, took roll call with the following members present: Councilman Peterinelli, Councilman Finfrock and Mayor Eisaman. City Solicitor, Timothy McCormick and City Treasurer/Fiscal Director, Mary Perez were also present. Councilman Johnson and Councilman Tridico were absent.

**\*\*\*PLEDGE OF ALLEGIANCE\*\*\***Mayor Eisaman

**\*\*\*BIDS\*\*\***

**a. REQUEST FOR PROPOSALS (RFPs) – Tax Collection Services for the City of Greensburg, Westmoreland County and Greensburg Salem School District.** Ms. Trout, “Three proposals were received and upon review and calculation of the proposals from Berkheimer Tax Administrator, Central Tax Bureau and Keystone Municipal Collections by all interested parties, the City, County and the School District, Keystone Municipal Collections is recommended for approval based on the proposals. Later on during the meeting we will have an agreement that goes along with that should you so choose to vote for it.”

**b. Sale of Used Vehicles and Equipment through *Municibid.com*.** Ms. Trout, “Council approval would accept the high bids on the following used vehicles and equipment that were posted for sale on the Municibid web site. I want to note it’s the first time that we utilized this service. It’s an online auction. I’ll read through the slate of bids we received to be voted on.”

Item(s) for Sale	Start Price	No. of Bids	Successful Bidder	Bid Price
1995 Elgin Street Sweeper	\$15,000	1	Mt. Pleasant Borough	\$15,000
2005 Ford Crown Victoria w/Police Interceptor Package (Car 3-12)	\$ 3,200	3	\$ure It’s 4 Sale Bala Cynwyd, PA	\$ 3,240
2005 Ford Crown Victoria w/Police Interceptor Package (Car 3-8)	\$3,800	5	\$ure It’s 4 Sale Bala Cynwyd, PA	\$ 3,880
1979 International S-1800 Dump Truck	\$1,500	1	Bidder from Smithton, PA	\$ 1,500
1996 Chevy 4-WD Dump Truck w/snow plow and salt spreader	\$6,000	0		No Bids
2000 Jacobsen 5111 Rotary Mower	\$ 5,000	1	Used Turf Equipment Olmsted Township, OH	\$ 5,000
Four (4) Display cases	\$ 100	0		No Bids
Computer – Generic Tower -No.1	\$ 75	0		No Bids
Computer –Gateway – No. 2	\$ 65	0		No Bids
Computer – HP –No. 3	\$ 25	0		No Bids
Computer –Apple I MAC – No. 4	\$ 50	0		No Bids
Computer - No. 5	\$ 30	0		No Bids

<b>Computer – Gateway – No. 6</b>	<b>\$ 40</b>	<b>0</b>		<b>No Bids</b>
<b>Computer – Generic Tower – No. 7</b>	<b>\$ 20</b>	<b>0</b>		<b>No Bids</b>
<b>Computer – Generic Tower – No. 8</b>	<b>\$ 25</b>	<b>0</b>		<b>No Bids</b>
<b>Computer – Gateway Tower – No. 9</b>	<b>\$ 25</b>	<b>0</b>		<b>No Bids</b>
<b>Computer – Laptop- No. 10</b>	<b>\$ 50</b>	<b>24</b>	<b>Bidder from Leechburg, PA</b>	<b>\$ 111</b>
<b>Computer – Dell Notebook – No. 11</b>	<b>\$ 50</b>	<b>1</b>	<b>Bidder from Leechburg, PA</b>	<b>\$ 50</b>

Mayor Eisaman, “Solicitor, would it be permissible for a motion to approve the bid prices as presented in the City Administrator’s report?”

Solicitor McCormick, “Yes, so long as if anyone has any objection to any particular item they would make that known, and then we would have an individual vote on that particular item.”

Councilman Peterinelli **MOVED** to accept the bids as reported by the City Administrator, and Councilman Finrock **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to accept the bids.**

**\*\*\*COMMENTS/BUSINESS FROM THE FLOOR\*\*\***

**Nick Plundo, 601 Vine Street, Greensburg, PA.** Mr. Plundo, “I retired as a Police Officer in 1977. I happened to see the three-wheeled motorcycle in the garage going to waste. It’s rusting and nobody is using it. I’d like to put a bid in for the motorcycle.”

Mayor Eisaman, “Are you talking about the Harley-Davidson?”

Mr. Plundo, “Yes.”

Mayor Eisaman, “I thought the Fraternal Order of Police (F.O.P.) was the owner of that.”

Mr. Plundo, “They bought it and repaired it and they say it is ‘going to pot’. I talked to them at the meeting. They were alright with me but they said I had to okay it with you.”

Mayor Eisaman, “We have to research it but I thought years ago there was an arrangement made with the F.O.P. that they were in control of that vehicle.”

Mr. Plundo, “They paid the last bill to get it repaired, and now it’s just going down.”

Solicitor McCormick, “Wally, who is named on the title as the owner?”

Chief Lyons, “I think it is titled to the City.”

Mayor Eisaman, “It may still be titled in the City but it’s under the control of the F.O.P. We can check into that and get back to you, Mr. Plundo.”

Mr. Plundo, “Thank you very much.”

**\*\*\*APPROVAL OF LAST MONTH’S COUNCIL MINUTES\*\*\***Councilman Finrock **MOVED** to approve the minutes of last month’s Council meeting, and Councilman Peterinelli **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*APPROVAL OF MONTHLY BILL LIST\*\*\***Councilman Finrock **MOVED** to approve the bill list and pay the bills as the money becomes available. Councilman Peterinelli **SECONDED**. No discussion. **Unanimously all voted in favor.**

**\*\*\*REPORTS OF COUNCIL\*\*\***

**Councilman Johnson, reported by Councilman Peterinelli,** “The Recreation Office is now taking registrations for the two sessions of the ISI Tot Learn to Skate Program. This session starts October 23, 2008 and runs through November 20, 2008. This program is designated for ages 3-5 only. The cost is \$40, and the class is held on Thursdays from 6:30-7:00 p.m. Also, it’s time to register for the Learn to Play Hockey Program sessions which will begin October 25, 2008 and run through November 22, 2008. This program is designated for ages 4-10. The cost is \$75 and the program will be held Saturdays from 6:45-7:45 p.m. Mt. Odin Golf Course is offering a special rate for 18 holes of golf with a cart, Monday through Friday until 2:00 p.m., and will last until the end of the year. The savings is \$9 a person. Also, the Recreation Department has started making preparations for the holiday parade which will be held Saturday, November 22, 2008 at noon. Any organization wishing to participate should contact the Recreation Office at 724-834-4880. That’s the end of that report, Mayor.”

**Councilman Peterinelli**, “The Street Department has finished with our asphalt work for the year. A total of 37 projects were completed; just over 3,000 tons of asphalt products were used. The Department of Environmental Protection (DEP) conducted the annual inspection of Jack’s Run on the Mt. Pleasant Street Flood Project this past Thursday. They are pleased to see that several deficiencies were addressed and the new concerns were noted. The fall leaf collection will begin on October 20, 2008. Property owners are reminded to rake all the leaves to the curb for collection. Leaves will be vacuumed from the streets only. A schedule has been arranged and will be followed through the first week of December. That’s it.”

**Councilman Tridico, reported by Councilman Finfrock**, “The Greensburg Community Development Corporation (GCDC) still has \$6,000 available for façade improvements. If you own a business or building in the downtown district you may apply at the GCDC office. That’s all for this month.”

**Councilman Finfrock**, “How we still do this is amazing to me but our revenues are at 83% of the budget. This is 2% higher than revenues as of September 2007. Our expenses are at 71% of the budget and this is exactly the same as last year. So, again, a tribute to the people who manage this; they’re doing a great job. There are not too many municipalities that are in that kind of position.”

Councilman Peterinelli, “Mary Perez is the leader behind all that. She doesn’t like any spending. I’ll give her credit for that.”

Ms. Perez, “Thank you.”

**\*\*\*MAYOR’S REPORT\*\*\***

- a. Code, Fire and Police Reports.** Mayor Eisaman reviewed the Code, Fire and Police reports. Copies of these reports may be obtained at the respective offices or the City Administration Office.
- b. Halloween.** Mayor Eisaman, “Halloween activities in the City will be celebrated on Friday, October 31<sup>st</sup>. The Halloween Parade at Lynch Field will begin at 5:30 p.m. and Trick-or-Treating will follow between the hours of 6 and 8 p.m. Additional details are posted on the City’s web site.”
- c. Web Site *Virtual Tour*.** Ms. Trout, “If you haven’t noticed already, our web site now includes a *Virtual Tour* feature. I think it’s been up and running for about 30 days or so. It highlights Karl and showcases the City’s cultural institutions and activities, as well as, recreation and sports programs, education opportunities and our distinct neighborhoods. I encourage everybody to check out the new feature and if you haven’t visited our web site yet, please do. You’ll find information on upcoming events and activities posted on the community calendar, as well as, access to City Codes and more. The address is [www.city.greensburg.pa.us](http://www.city.greensburg.pa.us).”

**\*\*\*ENACTMENT OF RESOLUTION\*\*\***

**Resolution No. 1129** – A RESOLUTION OF THE CITY OF GREENSBURG, WESTMORELAND COUNTY, DESIGNATING SIGNATURE AUTHORITY TO THE MAYOR AND PRESIDENT OF CITY COUNCIL AND TO THE CITY ADMINISTRATOR TO ATTEST TO THE MAYOR’S SIGNATURE ON THE ATTACHED BRIDGE INVENTORY AND INSPECTION SUPPLEMENTAL REIMBURSEMENT AGREEMENT NO. M125442000-A BETWEEN THE CITY OF GREENSBURG AND THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION (PENNDOT). Ms. Trout, “Enactment of the Resolution is for the Mayor to execute the supplement to the original agreement removing references to the withholding of retainage and modifying the provision relating to the submission of invoices by the City to PennDOT, as well as, adding a provision requiring the City to enroll in the Automated Clearing House (ACH) network. That’s for wire transfers for payment, Mayor.”

Councilman Finfrock **MOVED** to enact Resolution No. 1129, and Councilman Peterinelli **SECONDED**. No discussion. Roll call vote was taken. **All voted unanimously to enact.**

**\*\*\*COUNCIL APPROVAL\*\*\***

- a. Hiring of Ice Skating Coach.** Ms. Trout, “Council approval accepts the hiring of Lorraine DiCecco in the contracted service position at the rate of \$12 per lesson effective October 13, 2008.”  
Councilman Peterinelli **MOVED** to approve the hiring, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**
- b. Hiring of Skate Rental Person.** Ms. Trout, “The Rink Manager recommends Zach Kubas be approved to be hired in the seasonal position at \$7.15 per hour effective October 13, 2008.”  
Councilman Finfrock **MOVED** to approve the hiring, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**
- c. Resignation/Retirement of James Schuck, Parking Garage Attendant.** Ms. Trout, “Council approval accepts the resignation of Jim Schuck effective November 1, 2008.”  
Councilman Peterinelli **MOVED** to approve the resignation/retirement, and Councilman Finfrock **SECONDED**.  
Councilman Peterinelli, “Are we going to send him a letter?”  
Ms. Trout, “Yes, Emil.”  
No further discussion. **All voted unanimously to approve.**
- d. Hiring of Parking Garage Attendant.** Ms. Trout, “Council approval accepts the hiring of Charles Petrosky as a Parking Garage Attendant at the Robert A. Bell Parking Garage effective Monday, October 27, 2008 to fill the position left vacant due to Jim Schuck’s retirement. Mr. Petrosky will be paid \$9 per hour as set forth in the 2008 Wage Ordinance and the intention is to have them work together for a few days.”  
Councilman Finfrock **MOVED** to approve the hiring, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve the hiring.**
- e. Reappointment to Planning Commission.** Ms. Trout, “Council approval reappoints Karen Stepanovich to the Planning Commission for a 4-year term ending September 14, 2012.”  
Councilman Peterinelli **MOVED** to approve the reappointment, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve.**
- f. Agreement between the City of Greensburg and Kratzenberg & Associates, Inc. d/b/a Keystone Municipal Collections.** Ms. Perez, “Council approval will renew the contract with Keystone Municipal Collections as the appointed tax collector for the City of Greensburg effective January 1, 2009 through December 31, 2011. This is the RFP that was referred to at the beginning of the meeting.”  
Mayor Eisaman, “This is basically in line with the past years and they have been the tax collector for the past three years?”  
Ms. Perez, “It’s been five years; since 2003.”  
Councilman Finfrock **MOVED** to approve the agreement, and Councilman Peterinelli **SECONDED**. No further discussion. **All voted unanimously to approve.**
- g. Local Share Assessment Agreement between the City of Greensburg and Westmoreland County Transit Authority.** Ms. Trout, “Council approval accepts the Fiscal Year 08-09 assessment for the period of July 1, 2008 through June 30, 2009 in the amount of \$7,825. This is a \$375 increase over last year’s assessment which is based on population, population density and the number of bus trips in each community, which are on the rise due to the cost of gas.”  
Councilman Peterinelli **MOVED** to approve the assessment agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- h. Agreement between the City of Greensburg and Kane Enterprises II, Inc. referred to as ‘Greensburg Auto Spa’.** Ms. Trout, “Council approval renews the one-year agreement for the unlimited washing and bi-annual detailing of fourteen (14) police vehicles for a total of \$4,760. This is \$340 less than last year’s contract price.”  
Councilman Finfrock **MOVED** to approve the agreement, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**

- i. Agreement between the City of Greensburg and A. P. Radomski for Leaf, Limb and Brush Disposal Services.** Ms. Trout, "Council approval renews the agreement for an additional three years effective November 1, 2008 with an increase of \$200 per month."  
Mayor Eisaman, "The increase is in regard to DEP and..."  
Ms. Trout, "Yes, it's included in the agreement that he must provide his active certification for being a licensed dump."  
Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**.  
Mayor Eisaman, "Is it the same rate for all three years?"  
Ms. Trout, "Yes."  
No further discussion. **All voted unanimously to approve the agreement.**
- j. Fly-Over for the November 8, 2008 Veterans' Day Program to be held at St. Clair Park at Noon.** Ms. Trout, "Council approval authorizes the Mayor to execute a request for Military Aerial Support for the event, which will be held the Saturday before Veterans' Day, through the Westmoreland County Office of Veterans' Affairs."  
Councilman Finfrock **MOVED** to approve the fly-over agreement, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve.**
- k. Bridge Inventory and Inspection Supplemental Reimbursement Agreement No. M125442000-A between the City of Greensburg and PennDOT.** Ms. Trout, "Council approval authorizes the Mayor to execute the supplemental agreement for the reasons specified earlier in conjunction with Resolution No. 1129 which was passed."  
Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Finfrock **SECONDED**. No discussion. **All voted unanimously to approve the agreement.**
- l. Postage Machine Maintenance Agreement between the City of Greensburg and Neopost.** Ms. Trout, "Council approval renews the one-year agreement in the amount of \$639.45, reflecting an increase of \$30.49 over last year's price for the period of November 9, 2008 through November 8, 2009."  
Councilman Finfrock **MOVED** to approve the maintenance agreement, and Councilman Peterinelli **SECONDED**. No discussion. **All voted unanimously to approve the maintenance agreement.**
- m. Postage Meter Rental Lease Agreement between the City of Greensburg and Neopost.** Ms. Trout, "It has been requested that this item be removed from the agenda tonight and bring it back up in November. Mary found out we might be able to negotiate a multi-year agreement for less cost."  
**Item m. was withdrawn per the City Administrator's recommendation. No action was taken.**
- n. Tax Appeal Settlements.** Ms. Trout, "Council approval would accept the negotiated settlements on tax assessment appeals for the following slate of properties: three parcels for Gutti V. Rao and G. Parvathi Rao; one Parcel for Frances Hamilton and Kirk J. Kim; three Parcels for Citizens Bank; one Parcel for Hawksworth Gardens; one Parcel for Hawksworth Gardens II; two Parcels for Pershing Square Associates; and, seven Parcels for First Commonwealth Bank The tax appeal settlements amounts are based on estimates that were created by our Tax Collector, Mary Perez, but obviously have to be approved by all taxing bodies and none of the settlements include interest."  
Ms. Perez, "Just to give you a little bit of background these appeals, some of which have been ongoing for some time now, have been negotiated by the Solicitors for the School District and the County and Tim, with a little bit of input from myself. There are 18 parcels in all. A couple of them are giving us an increase in assessment; most of them are a decrease and the total approximate change in revenue per year is slightly over \$52,000."  
Mayor Eisaman, "Negative revenue?"  
Ms. Perez, "Yes, a lot."  
Mayor Eisaman, "Bob, we will have copies of what Mary's estimates are for you per parcel. Solicitor, can we accept this and do this all as one motion?"  
Solicitor McCormick, "Yes, as before. Just so the minutes are clear prior to the meeting, because this is a legal matter, Council was permitted to meet and they've been provided the same documentation, Bob that you're going to be seeing. So they know

the specific amounts per property that we're talking about whether it's an increase or decrease. So I would suggest if anyone on Council has an objection to any particular parcel please make that known, otherwise we can vote on them as a group."

Mayor Eisaman, "You used the word 'specific'. We believe our numbers are very accurate, but there could be slight margins plus or minus."

Solicitor McCormick, "Yes, again all three taxing bodies will review this and it will be submitted to the Court and before the Court signs the order, it's anticipated to be a Consent Order because the negotiations have been ongoing, they will review it once again to make sure that the accurate taxing information is contained in the final order of Court. So these are what I call 'specific' estimates."

Councilman Finrock **MOVED** to approve the settlements, and Councilman Peterinelli **SECONDED**. No further discussion. **All voted unanimously to approve.**

- o. Agreement between the City of Greensburg and Paychex.** Ms. Trout, "Council approval accepts the addition of Paychex HR Online to our current agreement with the payroll provider. The new service offers automated tracking of employee attendance, training, certifications and benefits for management, as well as, online access for employees to view their own information. Based on the number of active employees the fee for this additional service is approximately \$1,040 per year."

Mayor Eisaman, "From what I understand by providing this online for the employees it will eventually save our employees' time doing the research."

Ms. Perez, "It will streamline some of the processes between Sue's office, my office and the different supervisors."

Councilman Peterinelli **MOVED** to approve the agreement, and Councilman Finrock **SECONDED**. No further discussion. **All voted unanimously to approve.**

**\*\*\*ADJOURNMENT\*\*\***Councilman Finrock **MOVED** to adjourn the meeting.  
**SECONDED:** Councilman Peterinelli. Unanimously all voted in favor to **adjourn.**

**RESPECTFULLY SUBMITTED:**

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**Susan M. Trout, City Administrator**

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