

**HARB BOARD MEETING
OCTOBER 20TH, 2009 4:30 PM**

PRESENT:

STEVE GIFFORD, CHAIRMAN
LEE CALISTI
BARBARA CIAMPINI
PETE CICCAGLIONE
BARBARA JONES

ABSENT:

TERI LUTZ
NANCY STEWART

Steve Gifford: We have several items on the agenda tonight. We have one old business and four new businesses. We do have the minutes from August 17th, 2009 and September 22, 2009 and I need a motion to approve those minutes.

Pete Ciccaglione: I make a motion to approve both sets of minutes.

Barbara Jones: I second the motion.

All were in favor.

OLD BUSINESS:

1. 114 S. Main Street-Owner-Shannon Smith-Applicant-Computer Troubleshooters-Project-Signs

NEW BUSINESS:

1. 124 S. Main Street-Owner-Joe Coyle-Applicant-Joe Coyle-Crest American Corporation
2. 655 E. Pittsburgh Street-Owner-Fran Murrman-Applicant-Sandra Umstead-Project-Signage
3. 106 N. Main Street-Owner-Westmoreland Cultural Trust-Applicant-Big Brothers Big Sisters-Project-Signage
4. 21 N. Main Street-Owner-Don Waxter-Applicant-Rich Turner/Greensburg Grille-Project-Signage
5. 104 E. Otterman Street-Owner-Pete Ciccaglione-Applicant-Pete Ciccaglione/Westmoreland Supply-Project-Façade/window replacement

Item #1- 114 S. Main Street-Owner-Shannon Smith-Applicant-Computer Trouble Shooters-Project-Signage

Adam Lemmon: I am with *Computer TroubleShooters*. This is a review from our last meeting. We have done some changes and I will go over that with you. The first change was for the initial window and I have worked with Steve and Barb and what we basically came up with was instead of the vinyl cling letters and we basically decided to go with the, printed in our font with the Zurich black type font, (orange paper that Steve provided.) It matches our orange logo. We will be using the printed font with the Zurich and the orange. As far as the second window, we are going to do the same telephone number at the top and we will do this with vinyl lettering. The change will be to do a white background outlined on the letters to help pull those out depending on the angle you are looking at them. We will remove the light box that is in that window. Window three, we will remove the AVG logo sign because it does not have anything to do with our company logo. We are going to move the open sign that was basically suspended from the AVG sign and we are just going to move that over below the logo sign. And finally, with the removal of the light boxes what we wanted to do is actually go with neon flex tubing and will go around all four of the windows and make them uniformed and that will be in an orange neon color to go with the theme of our orange logo. That will be in all four of the windows, the whole way across so that there isn't just like one window as lighting, this will be uniformed the whole way across. I think that is pretty much it.

Steve Gifford: To summarize, the first meeting, those where the comments that the HARB board had to be consistent with your color palate and consistent with the font that you're using. After meeting with Adam, Barb and I reiterated those statements and his revised application does have consistent color and font. He cleaned up the lighting by making it part of all four windows?

Adam Lemmon: We are looking at doing all four windows. I was hesitant but after review and basically some of the manufacturers right now have some discounts on that so I might as well take advantage of it while I have the opportunity to do so.

Steve Gifford: Any comments or questions from the board?

Barbara Ciampini: Adam, when you say you're going to do all four windows, are you outlining all four windows? Or are you making all four windows individually lit?

Adam Lemmon: Outlining all four windows.

Barbara Ciampini: Ok.

Barbara Jones: Are you asking to outline all 4 windows?

Barbara Ciampini: I wanted it to be one uniform look, like one big window.

Barbara Jones: Aren't you going to outline each window?

Adam Lemmon: Each perimeter. There will be four (4) boxes. Four (4) separate windows because there is no physically way to go around the whole thing.

Barbara Ciampini: Okay, I see. It's the opposite of what I thought.

Lee Calisti: So it will be four (4) squares?

Adam Lemmon: Yes.

Barbara Jones: I want to say I like that. My other issue is I like the big phone number. I think that works really well my only issue is the business of your big signs that hangs there, then putting individual pieces of paper, and I understand why you're doing that, I just don't like it.

Steve Gifford: As far as the first banner?

Barbara Jones: Yes, it's just too hard to read.

Adam Lemmon: Yes it is a little smaller than normal but that is a sign that is shared with the Pennsylvania Franchise. I don't own it at this time.

Steve Gifford: It's more oriented for the pedestrian customer not necessarily someone in their vehicle. Any other comment's or question? If not can I have a motion to approve the project as it's been amended?

Barbara Ciampini: I make that motion.

Steve Gifford: I second the motion. Project passes by majority vote.

VOTE:

Barbara Ciampini	Yes
Barbara Jones	No
Lee Calisti	No
Pete Ciccaglione	Yes
Steve Gifford	Yes

Steve Gifford: Project gets recommended by a majority vote.

Item #1 124 S. Main Street-Owner-Joe Coyle-Applicant-Joe Coyle/Crest American Corporation-Project-façade repair

Bob Gonze: I am with *Sign a Rama*. This is the old *City Deli* owned by Joe Coyle and he couldn't make the meeting because he's not feeling well. Basically what Joe is proposing to do is the panels immediately above the red awning which is really no longer there (he is pointing to the screen) to be replaced with an aluminum material that will be surfaced in a vinyl which will have a coloring that will match very close to the above panels. It will not be exact but will be very close. The panels will be attached with rivets and metal screws to the steel structure that is there. There will be a little work done to the steel structure to make sure it's sound but from our investigation it appears to be permanently in place.

Barbara Ciampini: Did you get an engineer? I thought I read something about that in your commentary.

Bob Gonze: We had some communication with the Engineering Co. that the City uses however they decided that they really didn't want to be involved in a recommendation because it would be a conflict of interest. So they did not actually go look at it. I explained to Steve that we did the unscientific but fairly useful method of going up and beating on the steel beams with a sledgehammer and we did not have any fall on our heads. Just looking at it the steel structure seems to be sound. What is not sound is some of the roofing that is inside the building that extends up into the façade. That should not affect the panels that we are putting in to place to hide what's there. Does anybody have any questions?

Barbara Jones: What is that decorative piece on the front?

Bob Gonze: It's actually really cool glass; I'm not sure who makes it any more. It's in a few of the buildings downtown. It might be in Rich's building also, at the *Greensburg Grille*, but it's a very unique glass. The whole thing should be power washed and cleaned.

Barbara Jones: But the panels are glass, what is that piece in the middle? That metal screen?

Bob Gonze: It's ugly metal.

Barbara Jones: But it doesn't open into the building to let light in or anything?

Bob Gonze: No.

Barbara Ciampini: There was a sign that came out of there at one time. It was the *La Rose Shop*.

Lee Calisti: Does it come off easily?

Bob Gonze: I couldn't answer you. It appears to be bolted in place. I'm sure it wouldn't be that hard to remove.

Barbara Jones: I think that material on there is glass?

Bob Gonze: It's actually glass sheeting.

Barbara Jones: I just thought you could take that off it would look great.

Steve Gifford: Are there any other comments or questions?

Lee Calisti: Whatever happened to the art stuff that was discussed?

Barbara Ciampini: That's a long story. I make a motion to approve

Barbara Jones: I second the motion.

All were in favor.

Item #2 655 E. Pittsburgh Street-Owner-Fran Murrman-Applicant-Sandra Umstead-Project-Sign

Sandra Umstead: I am locating at 655 E. Pittsburgh St. and it's an upscale salon and the name of the salon is *Salon Show-off*. I installed a new floor and made everything look beautiful and I am ready for a sign.

Steve Gifford: What we have here is a close up of *Twaddle's Classic Floors* (he is pointing to the screen) and a shot of the pole mounted sign and Dino's is no longer there. He has since moved out and they removed the East Pittsburgh Beverage sign, for everyone that remembers we discussed this project in 2007. Is this your first sign choice?

Sandra Umstead: Correct. I've owned two salons in the past and I've always noticed a dark background with white lettering shows off much better than a white background with dark letters.

Steve Gifford: I would support that as well.

Lee Calisti: I agree.

Steve Gifford: It's one of these that we encourage business owners that whenever their developing their sign that whoever their sign manufacture is that they help them make it as visible as possible. What you have there is a great option.

Sandra Umstead: I think it goes well with the brown brick. It's kind of a plum color, that picture on the screen does not do it justice.

Barbara Jones: So it's not really burgundy?

Sandra Umstead: No, it's more of a rich kind of plum, like a brown plum and it looks great with the brown brick.

Steve Gifford: And you also have a sign on the entrance way door with your name and the hours?

Sandra Umstead: Yes.

Steve Gifford: Which is a new addition and the store front window will have products and services that you provide?

Sandra Umstead: Yes.

Steve Gifford: Which is a new addition as well.

Sandra Umstead: Yes. I've been in the business 28 years and I've always been successful and I am from St. Louis and I am happy to be here.

Barbara Ciampini: Welcome to Greensburg!

Sandra Umstead: Thank you.

Steve Gifford: Any comments or questions? Just to clarify the signage that you are putting up. On the building itself, are you also looking to do something on the pole at this time?

Sandra Umstead: No this is it right here.

Steve Gifford: Any comments or questions?

Barbara Jones: What happens to that pole now that there are only two there now?

Barbara Ciampini: If you recall back in 2007 the landlord agreed not to change that for a period of 5 years. Apparently he talked to Bob about possibly doing something different there. Bob e-mailed me about it but I haven't responded to Bob yet. We are going to work on that project.

Steve Gifford: So the property owner is working on our recommendation?

Barbara Ciampini: I haven't responded to Bob yet.

Steve Gifford: Okay. Any other comments or questions?

Lee Calisti: Is this the same size as *Classic Floors* sign? How did you determine the size?

Sandra Umstead: Yes it is.

Lee Calisti: Can it be bigger?

Sandra Umstead: Yes.

Barbara Ciampini: I would really like for that building as I said before to have some sort of a unique look to it. There is still a vacancy in the middle and it depends on what Sandra can afford to do there.

Lee Calisti: I was just asking, I have no objection.

Barbara Ciampini: It doesn't have to be the exact same size. If another tenant comes along maybe we can talk Mr. Twaddle into doing something with *Classic Floors*.

Lee Calisti: They're the same size all the time it's going to look better.

Barbara Ciampini: Right.

Lee Calisti: If hers gets bigger then Ron Twaddle's has to get bigger.

Barbara Ciampini: She is trying to achieve that.

Steve Gifford: The only question that I have among our members here is that in the past whenever there has been a flat sign mounted on the building we always encourage some kind of framing of the sign. Should we encourage a quarter inch by three inch frame going around that sign to give it some definition?

Lee Calisti: It would look better than *Classic Floors*. At least she is matching him. I would like to see all of them at the same time.

Barbara Jones: Right, and if she changes hers it might be that we can talk him into changing his and we would have a precedence set for the middle one. He still might not change his.

Lee Calisti: If he doesn't change his then I wouldn't ask her to change hers.

Steve Gifford: That's the same issue we ran into with *Dino's* and *Classic Floors*. It was just a thought and something to discuss. Can I have a motion to approve the project as presented?

Lee Calisti: I make that motion.

Bob Gonze: Steve before you do that, Sandra's sign is a little smaller than Twaddle's. It's the same proportion as the Twaddle sign but it's not quite as large because she didn't have quite the window space below that. The door is smaller and that sort of thing. Her sign is actually a little smaller but the same proportion as the Twaddle sign.

Lee Calisti: The sign above the awning?

Bob Gonze: Her sign above the awning.

Lee Calisti: The sign that is going right here? (he is pointing to the screen)

Bob Gonze: Correct. It will be the same proportion as Twaddle's but not quite as large as Twaddle's. In other words, if he's 4x16 then I believe she is 2x8.

Lee Calisti: But the awnings are all the same.

Steve Gifford: Sandra, do you have an issue with the 4x16?

Sandra Umstead: I don't have an issue with that.

Steve Gifford: So you would be in agreement to make your sign the same size as Twaddle's?

Sandra Umstead: I'm already taped out and I am trying to do the best I can.

Lee Calisti: If you wanted a bigger sign for a bigger name and bigger visibility.

Sandra Umstead: My store front is the smallest one in the building.

Lee Calisti: Based on the images it looked to me like they were the same size. I didn't even question it. Some people like bigger signs but it has a bigger price tag.

Bob Gonze: This is more proportioned to what we are talking about as opposed to what you actually see.

Steve Gifford: You're saying this one is proportioned.

Bob Gonze: The white sign is the correct size and the red is the correct layout and coloring.

Pete Ciccaglione: If she doesn't want a 4x16 I'd say at least keep it as tall and since her store front is small then go 4x8.

Barbara Ciampini: Right.

Pete Ciccaglione: You'd still have the same height.

Barbara Ciampini: I agree with that.

Pete Ciccaglione: If her awning is smaller than the sides of the sign can be shorter. The doors are all the same height and the awnings are all the same height.

Lee Calisti: Well the proportion of her sign is long and skinny and if we make it 4x8 her letters might not fit and she might have a lot of empty space. It's the same ratio with the length; it's not going to look as good.

Steve Gifford: Keep the same length but make it 4 foot tall.

Lee Calisti: I just want to be clear, we're not debating that we don't like the sign that is not the issue, everything is fine, and we're just kind of asking questions.

Barbara Ciampini: Part of our duty is to look at the whole building as a package and that's why the question was raised.

Sandra Umstead: I'm not trying to be vicious, but the guy that was in there before was real cheesy and I am making it look super compared to his cheesiness.

Lee Calisti: There is no question about that at all.

Steve Gifford: Just thinking about the visual distance, even 3 feet tall and a little bit wider and visually would look like they are close because they are not on top of each other. Like the optics of it.

Lee Calisti: I understand that. Sort of an illusion.

Steve Gifford: Yes.

Barbara Jones: I think the illusion might be there already. This is dark and that one is light. (she is pointing to the screen).

Steve Gifford: How about a second option that we approve at a minimum the smallest size that she proposed and if the numbers work where you want to go to a bigger one, which we would encourage you to go to a bigger one then you have the freedom to go to that size.

Sandra Umstead: Sure.

Barbara Ciampini: I was going to say the same thing. Let Bob determine that and Sandra and what would work there for her.

Steve Gifford: Within the specks of 4x16 like Ron Twaddle's? And then Sandra's proposal of 2x8. So something within those minimum maximum distances it would be an expectable sign. That way we can get you approved and work with Bob and whatever discussion you make we would be comfortable with.

Barbara Ciampini: It's a recommendation and this still has to go to Mayor and Council on November 16th. At least you're moving on that path.

Steve Gifford: It gives you the freedom of making that decision. I make that motion.

Barbara Ciampini: I second that motion.

All were in favor.

Item #3 106 N. Main St.-Owner-Westmoreland Cultural Trust-Applicant-Big Brothers Big Sisters-Project-signage

Kelli Belanger: I am the Executive Director of *Big Brothers Big Sisters* of the Laurel Region and we are absolutely thrilled to be moving into the City.

Barbara Ciampini: We're happy to have you.

Kelli Belanger: Thank you. We're excited especially when we heard all about the food places. We are actually requesting approval for three different things, the first would be the picture that Steve has up, (she is pointing to the screen) to put letters on the existing sign board that will say *Big Brothers Big Sisters*. The letters will be approximately 8 or 9 inches tall. Our suggested font for *Big Brothers Big Sisters of America* is Myriad Web Pro, which of course we can't find anywhere. We are looking at Aerial or Clearview One which would be very similar. We are just putting *Big Brothers Big Sisters* and eliminating of the Region because we are the only *Big Brothers Big Sisters* agency. The second sign is in the window to basically just put our logo and Big Brothers Big Sisters of the Laurel Region exactly the same size as the Westmoreland Cultural Trust has now which is 33x11 inches and they have some white wording underneath which doesn't show up clearly in the window and we will remove all of that. The third proposal will be on the door where Westmoreland Cultural Trust is and that size is 14x5 inches. Also on the front door we will need to change our phone number and the office hours will be 9:00AM to 4:00PM.

Steve Gifford: Any comments or questions?

Barbara Jones: Is the type face on this letterhead your type face?

Kelli Belanger: It's actually Aerial. It's a little off. Oh you have our letterhead? No that is not Aerial.

Barbara Jones: So you really have a unique font?

Kellie Belanger: Correct.

Barbara Jones: Is there a reason why you decided not to put the logo of figures up on the sign board?

Kellie Belanger: We decided not to do that based on the existing lettering that is on the rest of the block. The coffee shop and the pharmacy just have the letters and we wanted to be consistent with what else was on the block. Basically we are just looking for name recognition so *Big Brothers Big Sisters* is great and then if we can put the logo in the window door that would work well for us.

Lee Calisti: I agree with Barb, I thought that would be neat.

Kelli Belanger: I didn't know how hard that would be to get approved by this group. We didn't know if it would be too much, looking at what is currently there, there is not a lot there.

Lee Calisti: Well we are trying to make it what it ought to be. The other thing that can be really interesting, around the sign board, in a picture frame to put some trim around there and match the color of your corporate color or whatever you want to call that. That is my suggestion. Something that is big enough so you can see it. Maybe if you do either or but it needs something. The material that is up there now is a latter replacement. Typically there would be just a smooth sign board area and on that kind of building there would be a little bit of trim around it, 2 or 3 inches wide and then that is an opportunity for you to put your corporate colors into the store front to give your own unique identity. It blends with the mission that we are trying to do but it still becomes yours, your colors.

Kellie Belanger: Okay, so purple would not be an issue?

Lee Calisti: It wouldn't bother me.

Barbara Jones: I think that logo is recognizable.

Lee Calisti: It's a very nice graphic.

Kellie Belanger: If we would do that then we would do exactly what we are proposing for the window, which would be the logo and Big Brothers Big Sisters and of the Laurel Region in smaller text underneath that.

Barbara Ciampini: The only question I have is, have you looked at any projecting signs?

Kellie Belanger: No, we pretty much looked at what is already there.

Barbara Ciampini: The reason I ask is because in your case everyone coming north and south it would capture a little more to let people know where you are. We've done some projecting signs; a lot of them are on Pennsylvania Ave. *Mancuso's, Just Miniature Scales*, Mr. O'Brien is opening up a chocolate store I think is going to take a leadership role up on the block of N. Pennsylvania to do the same in that block. It's an opportunity, something to think about.

Kellie Belanger: Cost would be an issue, as you know we are a non-profit organization. So I'll be right up front with that.

Pete Ciccaglione: *The Westmoreland Cultural Trust* owns that whole thing?

Barbara Ciampini: Yes.

Barbara Jones: Where are they going?

Barbara Ciampini: They are moving upstairs.

Pete Ciccaglione: I talked to Scott Brown and I always look at the building every time I leave there and he came to me and said Pete the building looks bad with those colors. I sent our decorator up and she picked out some colors for the windows and the entrance way. I'm telling you, with very minimal effort if someone pressured washed that whole building all that black would wash off and that stone would look gorgeous. Then paint those windows.

Barbara Ciampini: Who did you talked to?

Pete Ciccaglione: Scott Brown isn't he on that board.

Barbara Ciampini: No he's on the Greensburg Community Development Corporation, not the Cultural Trust.

Pete Ciccaglione: I thought he was on that board.

Barbara Ciampini: The Trust owns that building.

Pete Ciccaglione: It would look very nice, pressure wash and some paint.

Steve Gifford: Maybe we can share that part of the minutes with Mike Langer?

Pete Ciccaglione: I would donate the paint and the pressure washer. If they have a laborer that can do that, it would be great.

Barbara Ciampini: That would be a wonderful thing for that corner.

Steve Gifford: We've made some recommendations, your agreeable to those?

Kelli Belanger: I will look into them again.

Steve Gifford: If you want to incorporate them you can just as a suggestion. The sign package that you presented I think everyone here agrees with it and it was a good proposal. Can I have a motion to approve as presented?

Barbara Ciampini: I make that recommendation.

Pete Ciccaglione: I second the motion.

All were in favor.

Item #4 21 N. Main Street-Owner-Don Waxter-Applicant-Rich Turner/Greensburg Grille-Project-signage.

Rich Turner: I own the Greensburg Grille at 21 N. Main St. We serve breakfast and lunch, family ran, we have a lot of work to do here as you can see. We are proposing to replace that with that, (he is pointing to the screen) it blends into the aluminum on the window frame and the coronus work, all of that will be pressured washed. All the stone and the coronus will be pressured washed. The aluminum will be shiny. We are looking to do something with the upper light, but right now it's kind of cost prohibited. We are trying to do the best we can. (he is pointing to the screen) right here we want to put the *Greensburg Grille* it will be the color maroon and on the door the *Greensburg Grille*. We will have the hours and we definitely have a lot of work to do. I will paint that ply wood and make sure it's all secure up there and paint it a color to match the glass. I took all the signage down that was up there. There are a few cracks that I have foam that I will fill-in and I want to do that first before I get it pressure washed. We want to get rid of all this chalk, it's not eye appealing.

Steve Gifford: You talked about pressure washing the decorative coronus?

Rich Turner: Yes they are really bad. A friend of mine owns a pressure washer company but I won't be able to get a hold of him for about two weeks. We will do the pressure wash first. That light standard is really an eye sore. We have to get our name out there; a lot of people don't even know we are there.

Steve Gifford: What we talked about was actually putting a panel inside the light standard and in the near future 6 or 9 months.

Rich Turner: Yes exactly. We have a beautiful spot and the Courthouse is a beautiful building across the street. It's a great street. This is my first step into owning a restaurant and I've been in the business for 30 years. It's exciting, but scary also. Don is a nice man and said do what you want and it's pretty much on our head. We have a lot of work to do and we will get it done. I do a lot of it myself. I've been spending a lot of time inside trying to get the Islay's smell out and from the other restaurant also. We have really cleaned it up in the inside.

Barbara Ciampini: Did you hear my question about the projecting sign?

Rich Turner: Yes I did, anything that will bring attention to ourselves.

Barbara Ciampini: So you're asking us right now to give approval for everything below the sign, the window and the black board?

Steve Gifford: And covering the exposed brick?

Barbara Ciampini: We're not going to approve the other sign until we know for sure what is going to go in there?

Steve Gifford: Correct.

Barbara Jones: That is my question; it's about the sign above the door. Since you are doing all that work up there who are you to take that away because our guidelines really don't recommend internally lit signs. The point when you can put up a sign up there then you can put a nicer sign.

Rich Turner: Right now to take that down, I don't know if I would want to remove it from the structure there. Right now none of the lights work. It's made for a slide in sign.

Barbara Jones: I am okay with you leaving it there but when you think about your real sign maybe you will think about something different.

Rich Turner: Okay.

Barbara Jones: It looks like it's just stuck there.

Rich Turner: I am planning on painting around it and doing a lot of painting up underneath the doorway there and the lights are all disconnected and I am taking all of those out and it will all get painted underneath there and new lights put in.

Pete Ciccaglione: I would think that if you are going to leave that box up there you should put in a piece of plywood and paint it. It will blend in then.

Rich Turner: Yes. We are hoping to get something like that.

Lee Calisti: Just covering it up for now will make it look a lot better. Even if it's blank. It will make it look like it's lived in.

Barbara Jones: Does your open sign work above the door?

Rich Turner: Yes it does. That is pretty much the only thing that says we are opened. It's really dark in there and you can't even see inside.

Steve Gifford: I think we understand what he is proposing. Any comments or questions? If not can I have a motion to recommend the sign application?

Pete Ciccaglione: I make that motion.

Barbara Jones: I second the motion.

All were in favor.

Item #5 104 E. Otterman St-Owner-Pete Ciccaglione-Applicant-Pete Ciccaglione/Westmoreland Supply-Project-windows

Pete Ciccaglione: I own Westmoreland Supply and this is my second go around with this building. We are in the process of renovating interior as well as exterior. This project is going to be a total window replacement. We are going to put aluminum frame bronze metal windows. We have 64 windows in this building and 8 of them are in the front so it is quite a substantial project. We came to get your approval for the front. We have a mock up of the window glass and the metal that we will use. The bottom sash makes all fixed windows that aren't operable, well half will be operable, we need to have one window that opens in every room and it will be the bottom sash in each room. If you look at the other side of the building, (he is pointing to the screen) you can see how many windows we have.

Barbara Ciampini: When we make our recommendation it will cover all 64 windows. (Just kidding).

Pete Ciccaglione: We are doing them; we already have the east sides done.

Steve Gifford: Any comments or questions?

Lee Calisti: Will any of them open in the front Pete?

Pete Ciccaglione: Yes 4 of the 8 will open.

Barbara Jones: What is up there?

Pete Ciccaglione: We are in the process of renovating the second floor. We have approximately 4,000 square feet per floor and we have 8 apartments. We have 4 two bedrooms and 4 one bedrooms. We totally gutted them all, took it down to the studs. We're looking at *LECOM*. We want medical students to rent them.

Barbara Jones: What about a study area?

Pete Ciccaglione: We are building desks for each room.

Steve Gifford: Any other comments or questions?

Barbara Ciampini: I make a motion to recommend your window replacement project.

Lee Calisti: I second the motion.

All were in favor.

Steve Gifford: We should officially let the record state that Pete recuses himself from the vote. The second item that belongs to this is the grant application form. The cost is \$11,500.00 for the Otterman Street side so we can provide a maximum grant of \$5,000.00. Are there any comments or concerns about that?

Barbara Ciampini: I make a motion that we grant him the \$5000.00 from our Main Street Program to replace his windows.

Lee Calisti: I second the motion.

All were in favor.

Steve Gifford: Also Pete did not vote on the grant application as well.

Lee Calisti: I make a motion to adjourn.

Barbara Ciampini: I second the motion.

Meeting Adjourned at 5:30 PM

