

CITY OF GREENSBURG H A R B

HISTORIC & ARCHITECTURAL REVIEW BOARD



INSTRUCTIONS

- Print legibly and complete all sections that relate to your proposed work.
 - All applications must include numbered and labeled photographs of the building/sit as visible from the street and other relative supporting materials as indicated throughout this application.
 - Applications will not be processed without thorough explanations and adequate supporting materials. Incomplete applications will delay your approval process. Examples of complete applications are available for your review. Please ask the Planning Department staff for assistance.
 - Ten (10) complete sets of documentation must accompany this completed application.
 - Applications must be received by the Planning Department, 416 South Main Street, Greensburg, PA 15601 by 4:00PM on the scheduled deadline date to be added to the agenda for review at the next Greensburg HARB meeting.
 - HARB meets the Tuesday before the last Monday of every month at 4:30PM in City Council Chambers, 2nd Floor City Hall, 416 South Main Street
 - Design Guidelines are available on the City's web site: www.city.greensburg.pa.us
 - Applicants **must be** present at the HARB meeting to present their own application.
 - If you are in the Downtown District and are applying for a Façade Improvement Grant you do not have to duplicate the attachments, but you do have to complete the Façade Improvement Grant Application and this application to be considered for grant awards.
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Property
Address: _____

Property Type

- € Commercial
 - € Single Family Residential
 - € Multi-Family Residential
 - € Other
- _____

Building Type

- € Main Structure
- € Accessory Structure:
 - ___ Garage
 - ___ Outbuilding
 - ___ Deck

Project Type

- € Addition
- € Renovation
- € New Construction
- € Demolition
- € Signage

Existing Façade of the Building: *Attach a 4"x6" photo of the building and indicate the areas of improvement.*

APPLICANT INFORMATION:

Applicant Name: _____ **Address:** _____
Applicant phone: _____ **Applicant E-mail address:** _____

Architect/Engineer/Contractor: _____ **Phone:** _____
E-mail: _____

Property Owner: _____ **Address:** _____
Phone: _____ **E-mail:** _____

Contact Person (if different from applicant): _____ **Address:** _____
Phone: _____ **E-Mail:** _____

Project Materials

(please attach additional sheets if necessary)

Architectural Features <small>(doors, windows, siding, etc)</small>	Original Material	Proposed Material

I /We hereby certify that the proposed work is authorized by the owner of record and that the work shall conform to all applicable laws of the City of Greensburg. By receiving a Certificate of Appropriateness, I/We realize that a building permit or a sign permit or a compliance permit **will also be required** prior to proceeding with the work outlined in this application. Please contact the Planning Department to determine which permit you will need prior to the start of any work.

Signature of Applicant _____ DATE: _____

Signature of Property Owner: _____ DATE: _____

Note: This application along with a sign application, samples, etc. and ten (10) complete copies with attachments must be submitted to the Planning Department at the minimum of eight (8) calendar days before the next HARB meeting HARB meets the Tuesday before the last Monday of every month at 4:30PM in City Council Chambers, City Hall, 416 South Main Street, Greensburg, PA 15601.

FILING FEES: Sign Review \$25.00 per sign, Façade Review \$50.00 per façade/each additional facade \$25.00, New Development Review \$200.00 per parcel. Please make checks payable to the “City of Greensburg.”

Applicants MUST be present to present their own application to the HARB.

Version

September 25, 2009
January 6th, 2010