

**CITY OF GREENSBURG
SUBDIVISION CHECKLIST A**

FOR SUBDIVISION CONTAINING FIVE (5) LOTS OR LESS

THIS LIST IS TO FILLED OUT BY THE SURVEYOR/ENGINEER PREPARING THE PLAN- ATTACH A COPY TO EACH OF THE PRINTS ALONG WITH OTHER REQUIRED DOCUMENTS.

NAME OF SUBDIVISION _____

ZONING OF TRACT _____ DATE _____

SURVEYOR/ENGINEER _____ PHONE NO. _____

1. Plans and required information was in the Planning office prior to noon on the second Wednesday of the Month.
2. Plans have all required signatures, seals and notarization.
3. Written application completed and submitted and fee paid.
4. Application and hardship exception.
5. Public sanitary sewer available.
6. Final plat (18" X 24" Original, 1 reproducible print and 12 blue or black line prints) Scale 1" = 50' or 1" = 100'
7. Approved highway occupancy permits (State or County).
8. Location Map, Scale and North Arrow.
9. Present zoning of tract and adjacent properties shown.
10. Tax reference noted on the plan.
11. Source of title to land marked on the plan (Deed Book Volume and page).
12. Boundary lines and courses and distances clearly marked.
13. All existing and recorded street lines and building set-back lines shown (See Zoning Ordinance for Setbacks).
14. Complete Curve data for all curves included in plan.

15. Roadway width shown and type of surface noted.
16. Lot numbers or letters, dimensions and areas shown.
17. Total number of lots and total area noted on the plan.
18. Location of existing utilities and a note stating utilities currently available at the site.
19. Letters of tentative approval for sanitary sewer and/or water tap-in from utility company.
20. Location of existing and/or proposed storm sewers and sanitary sewers and easements provided (Min 20 ft.).
21. Location and type of property corner monuments or markers shown on the plan.
22. Name of subdivision shown on the plan.
23. Name and address of the owner and subdivider shown on the plan.
24. Location of streams and water courses.
25. Flood insurance rate map (F.I.R.M.) flood zones and base flood elevations for areas in or near flood zones.
26. Location of existing dwellings with dimensions showing that front, sides and rear setbacks requirements are met.
27. North point, graphic scale and date shown on the plan.
28. Dedication of proposed public or private streets and/or easements.
29. Private road certification.
30. Note relinquishing liability (Indemnification Clause) use long form if plan contemplates new street.
31. Certification of registered land surveyor or engineer and seal.
32. Provision of space for five (5) seals (Surveyor/Engineer, Notary Public, City Planning Commission, City Council and County Planning Department) less than 2.5 inches from the bottom or right edge of the sheet.

THIS LIST IS ONLY A SUMMARY – SEE CITY OF GREENSBURG SUBDIVISION ORDINANCE FOR COMPLETE LIST or go to the City's web site: www.city.greensburg.pa.us